

**ADULT SOCIAL CARE SCRUTINY COMMISSION  
DRAFT WORK PROGRAMME 2013/14**

**2013/14 Work Programme**

<b>Meeting</b>	<b>Meeting Items</b>	<b>Review/Report</b>	<b>Actions Agreed</b>
<b>Thurs 13<sup>th</sup> June 2013 at 5.30pm</b>	- Adult Social Care Portfolio Overview	- Presentation	
	- Elderly Persons Homes	- Review Item Report	Agreed to hold a special meeting and cover in the scheduled July meeting to gather evidence. Also agreed to circulate the report completed by scrutiny previously.
	- Corporate Procurement Plan 2013/14	- Report	
	- City Mayor's Delivery Plan	- Report	Comments were submitted to officers. Asked for a further update in 3/6 months' time.
	- Access for All Work Programme	- Report	
	- Work Programme	- Report	A number of future items were discussed and were to be added to the work programme.
<b>Special Mtg – Mon 1<sup>st</sup> July 2013 at 5.30pm</b>	- Elderly Persons Homes	- Review Item Report	Extra information requested with regards to the proposals. Members of the public will be allowed to give representation at the next meeting.
<b>Thurs 11<sup>th</sup> July at 5.30pm</b>	- Elderly Persons Homes	- Review Item Report	Further information still required but a report to be drafted up pending this information.
<b>Thurs 5<sup>th</sup> Sept 2013 at 5.30pm</b>	- Elderly Persons Homes	- Review Item Report	Agreed that a final report with the commission's comments be completed and sent to the Executive.
	- Older Persons Mental Health Day Care Services	- Report	The commission voted in favour of the option to close the day service of older people with mental health problems and move the existing users to alternative provision.
	- Enablement Pilot and the Community Inclusion Team	- Presentation	The commission to receive a further update at the next meeting.
<b>Fri 20<sup>th</sup> Sept 2013</b>	Domiciliary Care Review Task Group		

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<b>Thurs 10<sup>th</sup> Oct 2013 at 5.30pm</b>	- Community Inclusion Team	- Report	
	- Douglas Bader Day Centre	- Report	Trade unions will be invited to give representation at the next meeting. The results of the consultation to come back to the January meeting of the commission.
	- Current Consultations	- Verbal Update	The series of consultations announced to be added to the work programme
	- Personal Budgets and Direct Payments	- Presentation	A report that evaluates the effectiveness of the indicative personal budgets be brought back to the commission in 6 months' time.
	- Elderly Persons Homes	- Verbal Update	The final review report was ratified. The direction of travel and timescales to brought back to the next meeting. The commission asked to be kept informed about progress of proposals to set up a commission for vulnerable people.
	- Winter Care Plan	- Scoping Document	The scoping document was agreed.
<b>Joint Meeting with Health &amp; Wellbeing Scrutiny Commission</b>			
<b>Thurs 24<sup>th</sup> Oct</b>	- Winter Care Plan	- Review Item	
<b>Thurs 7<sup>th</sup> Nov 2013 at 5.30pm</b>	- ASC Local Account	- Report	Feedback was given to the draft ASC Local Account.
	- Douglas Bader Day Centre	- Verbal	Representation was received from Unison union and their views were endorsed by the commission.
	- Elderly Persons Homes	- Verbal	The commission requested anonymised updates on the position of each resident at each stage of the process of moving them from their current EPH to their new one.
	- Domiciliary Care Review	- Review Item	Further information was requested for the next meeting.
<b>Joint Meeting with Health &amp; Wellbeing Scrutiny Commission</b>			
<b>Thurs 14<sup>th</sup> Nov</b>	- Winter Care Plan	- Review Item	
<b>Joint Meeting with Health &amp; Wellbeing Scrutiny Commission</b>			
<b>Tues 19<sup>th</sup> Nov</b>	- Winter Care Plan	- Review Item	
<b>Joint Meeting with Health &amp; Wellbeing Scrutiny Commission</b>			
<b>Thurs 5<sup>th</sup> Dec</b>	- Winter Care Plan	- Review Item	The final review report was agreed and the Executive and Health providers were asked to consider the recommendations in the report.

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<b>Thurs 5<sup>th</sup> Dec 2013 at 6.00pm</b>	- Mental Health Care (Dementia)	- Report	It was agreed to consider all the information provided and follow up at the next meeting.
	- Mobile Meals Service	- Report	The commission agreed that the Executive be recommended to consider the way that consultations are carried out in view of the Commission's concerns about this consultation. Also recommended the Executive adopt option 2, (expand the in-house service).
	- Housing Related Support Services	- Verbal	Representations were received from residents and staff at John Woolman House and Vernon House and also from Castle Ward Councillors.
	- Domiciliary Care Review	- Review Item	The commission agreed to look at communicating the review to carers and family members in order for them to give representation. Further information was requested for the next meeting.
	- Elderly Persons Homes	- Report	
<b>Fri 13<sup>th</sup> Dec 2013</b>	Alternative Care for Elderly People Review Task Group		
<b>Thurs 9<sup>th</sup> Jan 2014 at 5.30pm</b>	- Elderly Persons Homes	- Report	The commission requested for a paper on the Intermediate Care facility be brought to the commission when available.
	- Mobile Meals Service	- Verbal	
	- Alternative Care for Elderly People	- Review Report	The final review report was agreed and the Executive were asked to consider the recommendations in the report.
	- Dementia Care for Elderly People	- Report	It was agreed to consider having a joint meeting with the Health scrutiny commission to consider an initial report or presentation on this area of work.
	- Domiciliary Care	- Review Item	Further information was requested.

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Wed 12 <sup>th</sup> Feb 2014 at 5.30pm	- Housing Related Support Services	- Report	<p>The commission welcomed changes made to the proposals following previous scrutiny meetings. However the commission still felt that 15 hours of core support will not be sufficient to enable effective care to be given so requested that discussions are had with providers and Council officers as to what the correct level of support should be, and the appropriate mix of core and floating support that this should include.</p> <p>The commission also requested the service review housing alarm services being used across the city to see if more equitable costs can be achieved, this to include discussions with Leicestershire County Council to see if joint provision of one or more alarm systems will be advantageous.</p> <p>Pending the outcome of this the commission requested funding for alarm only provision is retained at its current level, this funding to be available to current and future users.</p> <p>The commission requested that all of this returns to the commission before a decision by the Executive is made.</p>
	- Douglas Bader Day Centre	- Report	The Commission supported Option 2 for closure of the service and the provision of support to service users to source alternative provision. The commission requested regular general updates on how current users of the centre adapt to alternative services.
	- Elderly Persons Homes	- Report	
	- General Fund Budget 2014/15 to 2015/16	- Report	The commission wanted their concern acknowledged at OSC that the Adult Social Care budget is facing large cuts, despite the services within this portfolio working with some of the city's most vulnerable people.

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<b>Thurs 6<sup>th</sup> Mar 2014 at 5.30pm</b>	- Domiciliary Care	- Report	Appeal to be made through the Carer's Network to have more people come through to give evidence to the commission.
	- Blue Badge Scheme	- Report	Officers asked to find out how arterial fibrillation and ischemic heart disease were assessed for Blue Badge eligibility; and confirm why the number of Blue Badges issued in 2012 was greater than the number of applications received.  The Assistant Mayor was asked to investigate what action the Executive could take to prevent people who no longer needed a Blue Badge continuing to use one.
	- Better Care Fund	- Report	A joint briefing on the Better Care Fund will be held for members of the ASC and the Health and Wellbeing Scrutiny Commissions to assess which scrutiny commission could scrutinise which parts of the local Better Care plan.
	- Replacement of the ASC and Children's IT Application	- Report	
	- Elderly Persons Homes	- Report	
<b>Joint Meeting with Health &amp; Wellbeing Scrutiny Commission</b>			
<b>Wed 19<sup>th</sup> March at 5.30pm</b>	- Dementia Care for Elderly People	- Presentation	Verbal updates on progress of progress of objectives to come to the commission when appropriate. Further work to be completed by officers to look at more sophisticated demographic data of dementia sufferers.
<b>Thurs 3<sup>rd</sup> Apr 2014 at 5.30pm</b>	- Domiciliary Care Review	- Representations and reports	Collation of evidence and information into a draft report for the next meeting. It was agreed that a report on the audit domiciliary care providers be shared with the commission at a later date
	- Elderly Persons Homes	- Report	
	- Douglas Bader Day Centre	- Verbal	A more detailed update to be brought to the next meeting.
	- Non-statutory Support Services	- Verbal	Agreed to receive an update on the take-up of the Leicester for Care Service at the appropriate time.
	- Mobile Meals Service	- Report	
	- Older Person's Commission	- Verbal	A more detailed update to be brought to the next meeting.

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Meeting	Meeting Items	Points to be considered	Review Items	
<b>Agenda Meeting – Thursday 1<sup>st</sup> May 2014 at 4.30pm</b>				
<b>Thurs 15<sup>th</sup> May 2014 at 5.30pm</b>	- Douglas Bader Day Centre	<ul style="list-style-type: none"> <li>• Progress with identifying alternative facilities for the current users</li> </ul>	- Domiciliary Care	<ul style="list-style-type: none"> <li>• Draft Review Report</li> </ul>
	- Eligibility Criteria	<ul style="list-style-type: none"> <li>• Reasoning for decision to keep thresholds the same</li> </ul>	- Elderly Persons Homes	<ul style="list-style-type: none"> <li>• Progress on individual residents</li> </ul>
	- VCS Preventative Services	<ul style="list-style-type: none"> <li>• Headline data from the consultation</li> </ul>		
	- Update on Personal Budgets	<ul style="list-style-type: none"> <li>• Update report to evaluate the effectiveness of the indicative personal budgets</li> </ul>		

Future Items	Items to be considered
Intermediate Care Facility (June)	<ul style="list-style-type: none"> <li>• Options for developing the facility</li> </ul>
VCS Preventative Services (June)	<ul style="list-style-type: none"> <li>• Update on the findings of the consultation and proposals</li> </ul>
Internal Day Care for People with a Learning Disability Review (Later in 2014)	<ul style="list-style-type: none"> <li>• An update of services</li> <li>• What is being changed and what will the review involve?</li> </ul>
Better Care Fund (Later in 2014)	<ul style="list-style-type: none"> <li>• Update on the preventative elements of the plan</li> </ul>